

Using Microsoft Teams on a PlayStation 4

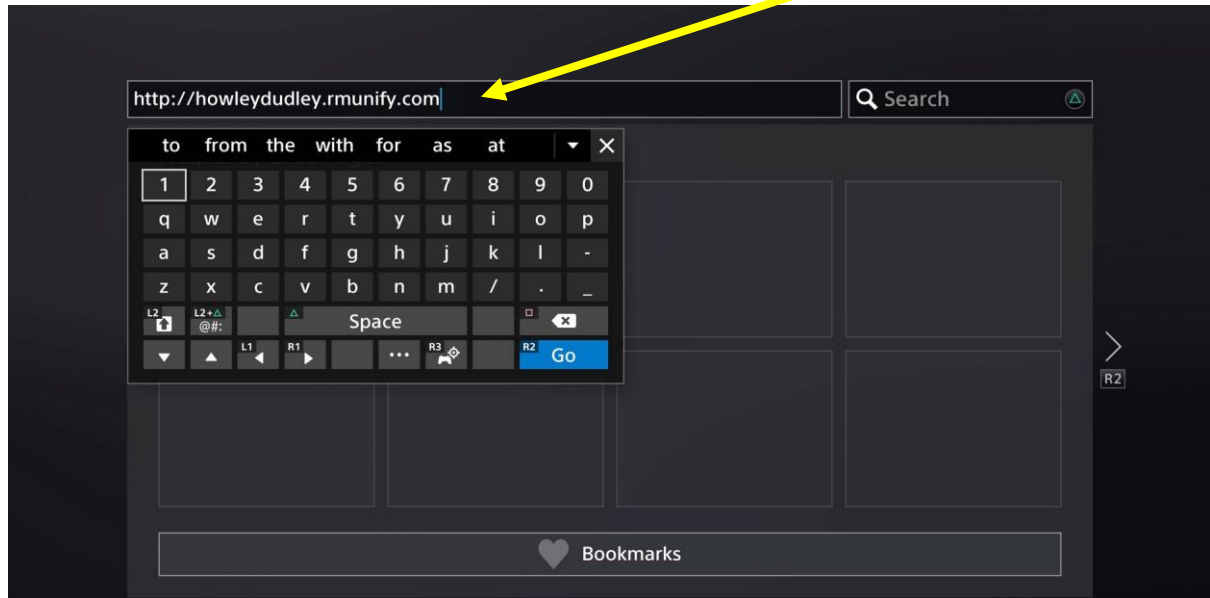
Button layout: PlayStation 4 Controller



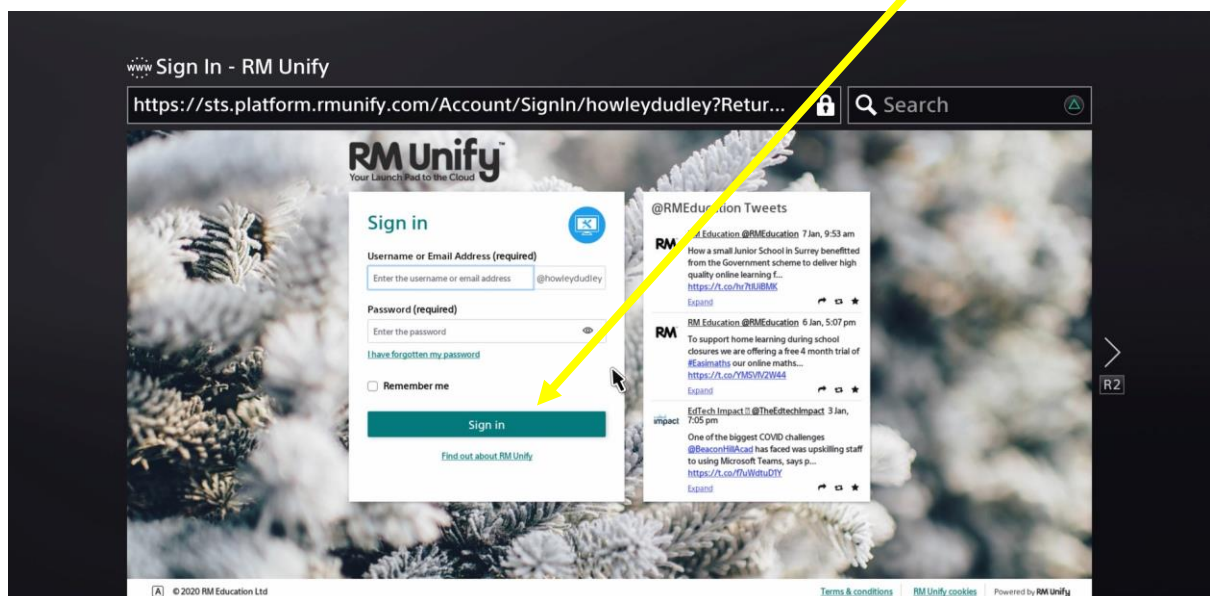
1. To access teams on your PlayStation 4, you first need to start up the console and then open up the web browser, which will have an app icon like the image below.



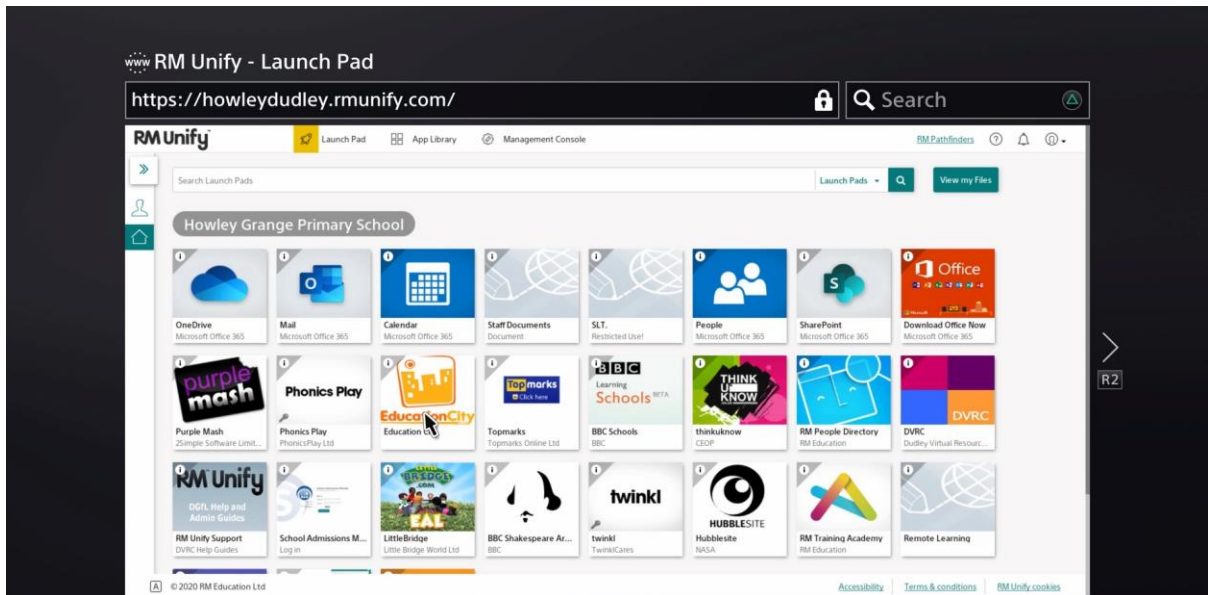
2. Once you have the web browser open, you will need to search for the website: <http://howleydudley.rmunify.com> To do this, you need to use the left analogue stick on the controller to move the cursor to the search bar at the top of the page. Once you are there, click 'X' on the controller to start your input. This will then bring up an online keyboard for you to use to type in the web address. Once you have typed the website in, press in 'R2', which is the back right trigger, to launch the website.



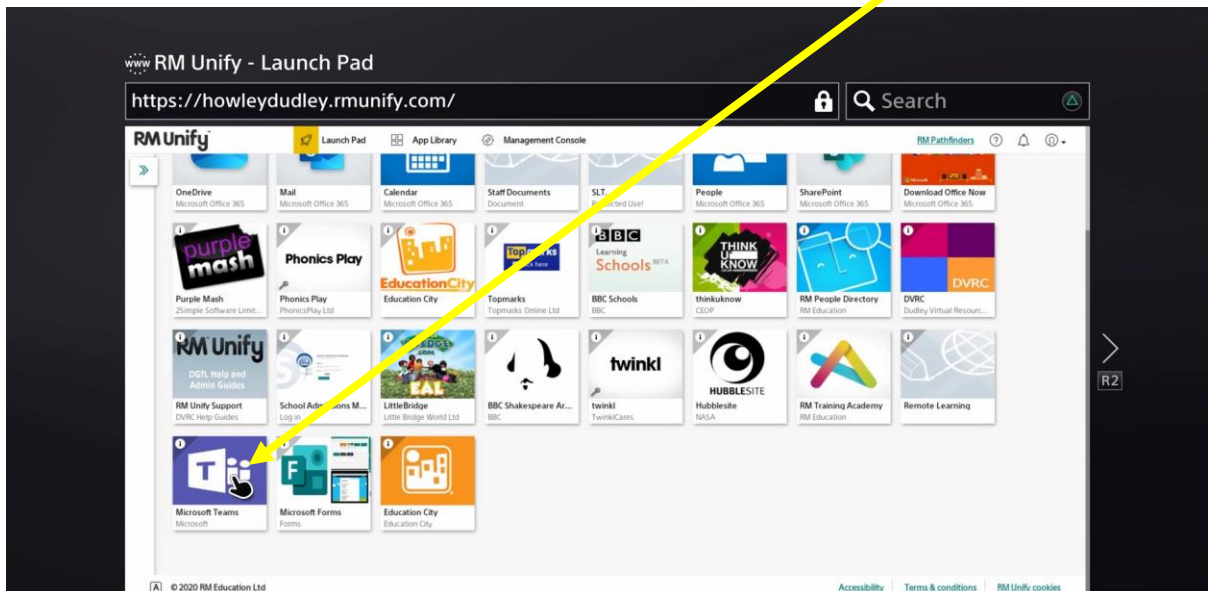
3. This will then bring you to the RM Unify login page. From here, use the left analogue stick to select the box for username and then type in your child's username for RM Unify. Repeat this for the password stage and then click on the 'sign in' button using the 'X' button on the controller.



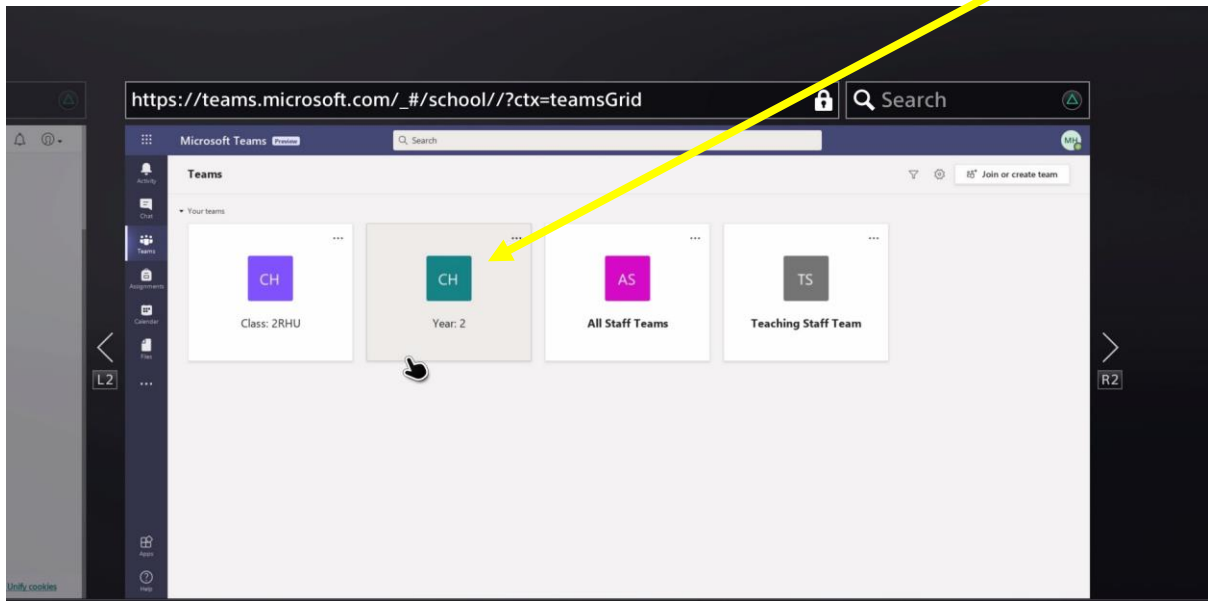
4. After you have clicked sign in, you will be introduced to the RM Unify home screen which will have a variety of different tiles, just like the image below.



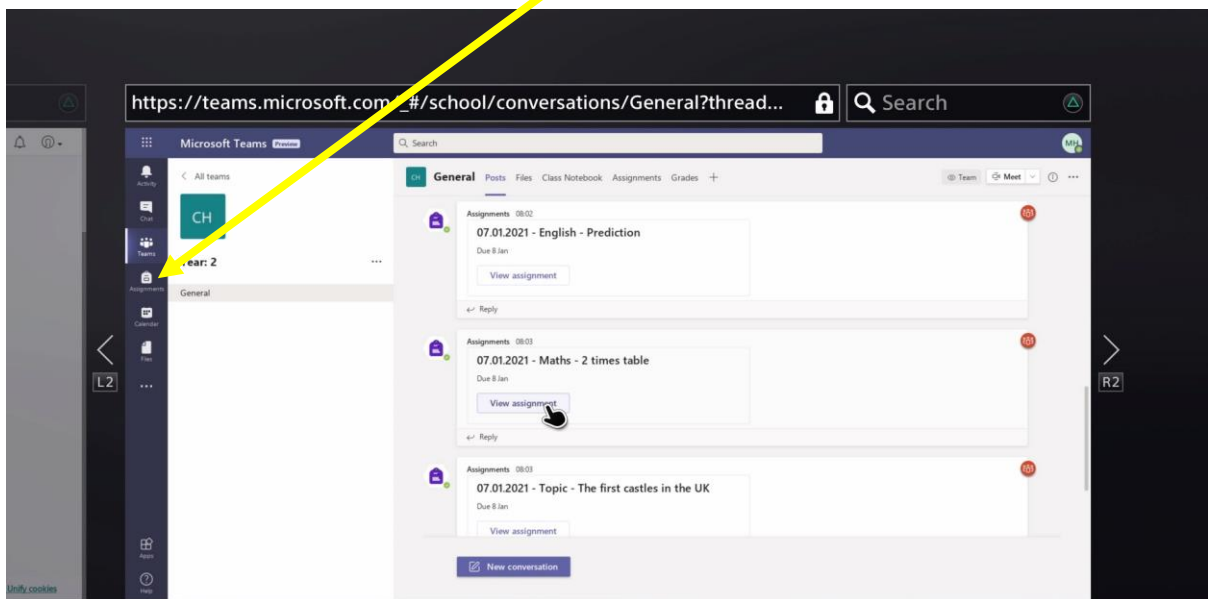
5. Using the left analogue stick, move your cursor to the purple tile that is called, 'Microsoft Teams'. Once you have found this, select it using the 'X' button on the controller.



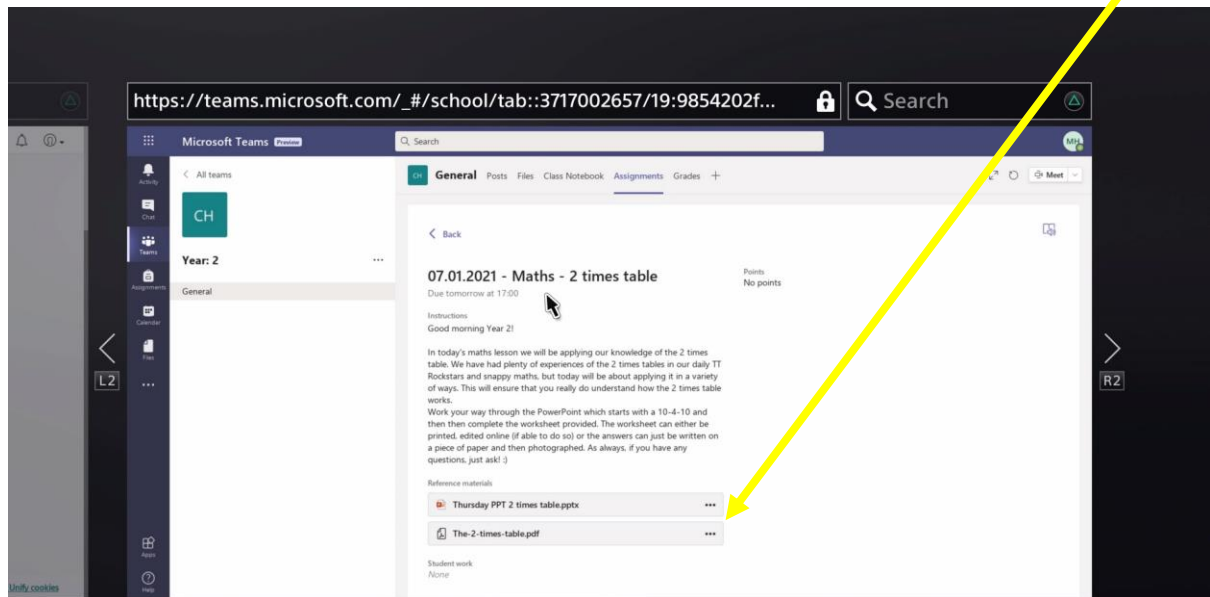
6. Once you have teams open, click on your year group. E.g. 'Year 2'



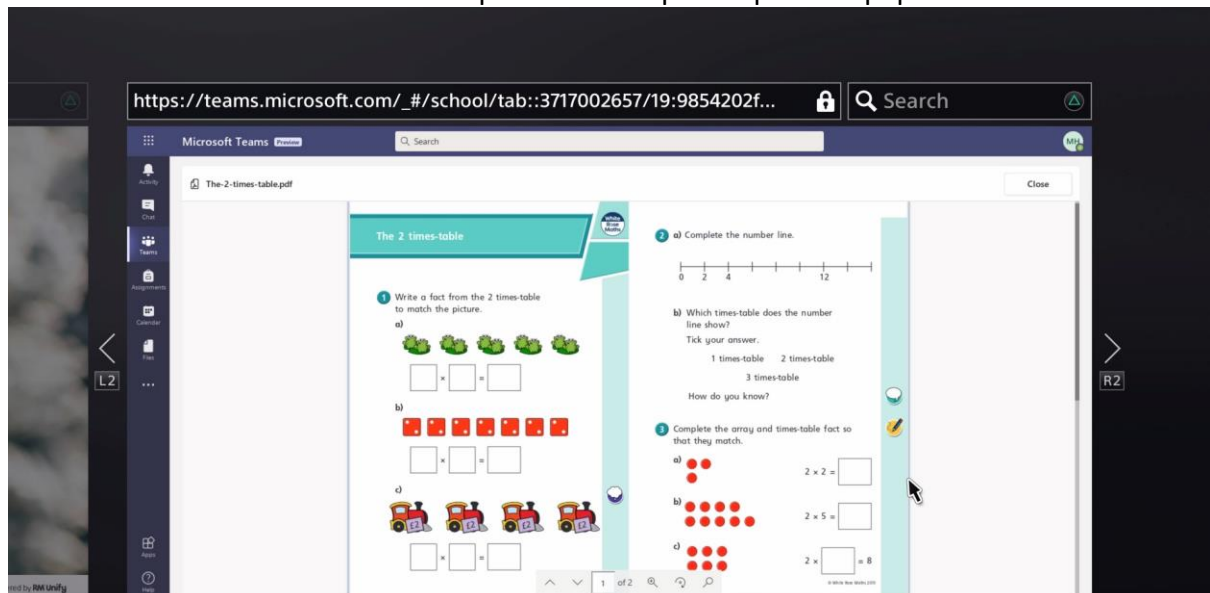
7. Next you will be able to see the assignments that have been set for your child. If you do not see any work set, you can find it by selecting the assignments tab on the left-hand side.



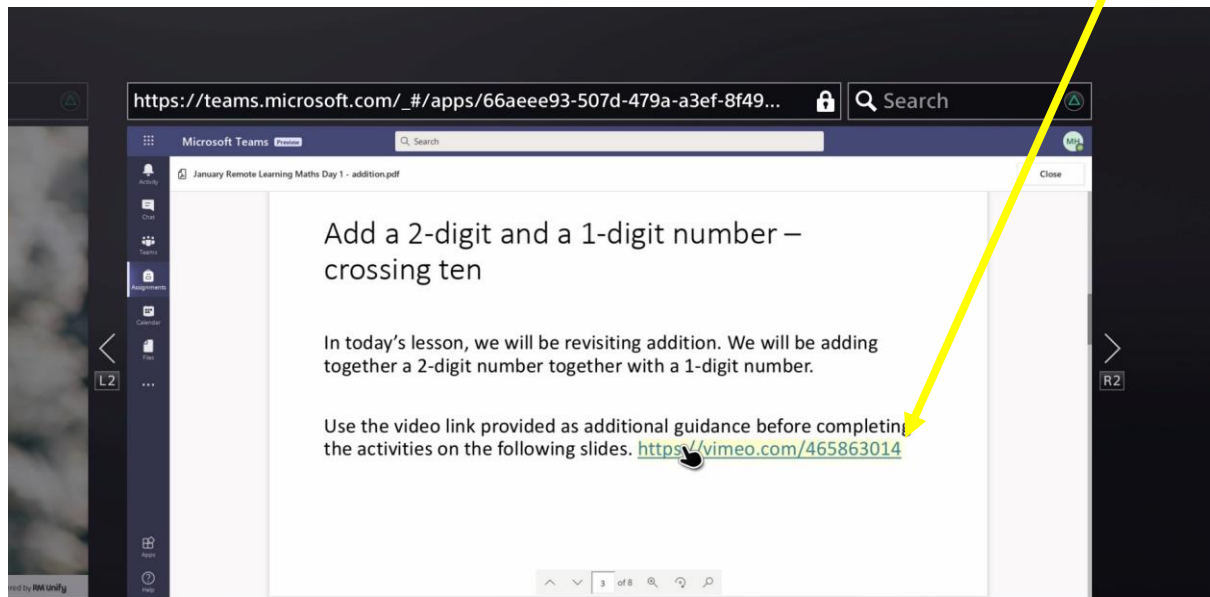
8. Once you have found and opened an assignment, you will see the lesson title, instructions and materials. You will be able to view these upon selection.



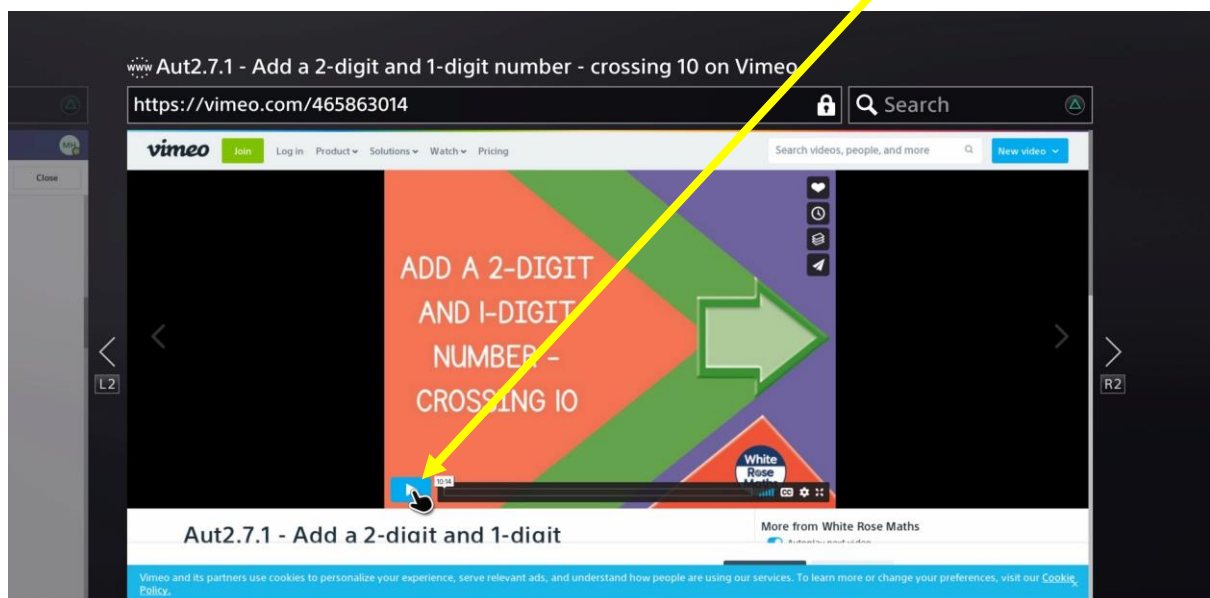
9. Most file types are supported, such as a PDF (below) which could be left on screen and completed on a separate piece of paper.



10. Some PDF documents have links to other websites, but the PlayStation 4 is able to do this. Just click on the link and it will open that link on a new page.



11. Videos, such as the tutorials supplied by White Rose, work on the PlayStation 4. To play them, navigate the cursor over the play button and press 'X' then the video will start up. Once you are finished with the video you can go back to the previous page (Microsoft Teams) by using the left trigger 'L2'



12. The PlayStation 4 can also open Microsoft Word & PowerPoint documents, which can be used for reference for when your child is completing work.

This screenshot shows the Microsoft Teams interface for a meeting titled "07.01.2021 - English - Prediction". The meeting is scheduled for "Due tomorrow at 17:00" and has "No points". The instructions state: "Good morning Year 2. In today's English lesson, we will be looking at a brand-new book. The book is called The Egg by M.P. Robertson. We will not be reading the book today, instead we will be looking at making predictions and inferences from the front cover. When we make a prediction, we make an educated guess based on what clues we have. In this case, the clues that we have will be what we can see on the front cover. Read through the PowerPoint and answer the questions it asks you. Once you have read through the PowerPoint your task today is to complete the sentences based on your predictions on the worksheet provided. Remember to choose the star that you would normally work on in class, you do not need to complete every single sentence on the sheet." Under "Reference materials", there is a link to "English Thursday - Prediction.pptx". Under "Student work", there is a link to "Thursday - prediction 1.docx" which is highlighted by a mouse cursor.

This screenshot shows the Word document "Thursday - prediction 1.docx" opened in Microsoft Teams. The document content includes: "Thursday 7th January
WALT: predict events and make inferences

Task: use the following sentence starters to help organise your ideas". Below the text is an image of the book cover for "The Egg" by M.P. Robertson, showing a child sitting on a large egg in a room. A mouse cursor is pointing at the bottom left of the image.

This screenshot shows a PowerPoint slide titled "English Thursday - Prediction.pptx" opened in Microsoft Teams. The slide content is: "Thursday 7th January
WALT: predict events and make inferences". A mouse cursor is pointing at the bottom right of the slide. The slide is identified as "SLIDE 1 OF 6".

13. Just like with the PDF documents, if a PowerPoint has a video link, this can be accessed in the same way by locating the link with the left analogue stick and then selecting it with the 'X' button. Again, once you are finished, use the L2 trigger to take yourself back to the Microsoft Teams page.

